

Charles B. Phillips Library District  
Board Meeting Minutes  
March 14, 2023

The Charles B. Phillips Public Library District Trustees met on Tuesday, March 14, 2023. The meeting was called to order at 7:00 p.m. by President Dave Drew. The secretary called roll. Karen Breunig, Dave Drew, Michael Merline, Mark Oldenburg, Larry Stanford and Barb Sucich were present. Joshua Brown was absent. Lynette Heiden, library director was also present.

**Public Comment:** none

**Minutes**

Barb Sucich moved to approve the minutes of the regular meeting held on February 14, 2023, seconded by Mark Oldenburg. Motion carried.

**Treasurer's Report**

The financial statements for February 2023 were discussed and filed for audit. Michael Merline moved to pay the bills as presented. Larry Stanford seconded the motion. The motion carried.

**Director's Report:** The director's report and library statistics (attached to this report) were presented and discussed.

**Unfinished Business**

**Construction - Locks:** Most of the locks on the new doors are not working properly. It was suggested that a reputable lock company (Walden Lock from Plano) be contacted to evaluate the problems and bring them up to good working order. Also, if needed, replace the outside door of the reading room so that it can be unlocked for outside entry. There is money remaining in the construction account that can be use for this purpose.

**New Business**

**Closed Meeting Minutes:** Mark Oldenburg moved to leave these minutes closed for another year, seconded by Barb Sucich. Motion carried.

**Prevailing Wage:** Larry Stanford moved to accept the Prevailing Wage Ordinance 2023/24-002 as presented, seconded by Michael Merline. Roll Call Vote: Dave Drew, yes; Karen Breunig, yes; Michael Merline, yes; Mark Oldenburg, yes; Larry Stanford, yes; Barb Sucich, yes. Motion carried.

**Decennial Committee:** The Decennial Committee on Local Government Efficiency Act requires all Illinois local governments that impose a tax to convene a committee to study and report on local government efficiency. Under this law, impacted local governments must: 1. Form a committee to study local efficiencies and meet for the first time no later than June 10, 2023. 2. Have the committee meet at least three times. 3. Prepare a written report with recommendations (if any) on efficiencies and increased accountability. 4. File the report with county (or each county in which your government is located). The CBP Library District will hold its first meeting on April 11. Two local residents of the district will be asked to join the meeting along with the library district board trustees and library director.

**Adjournment** Mark Oldenburg moved to adjourn the meeting, seconded by Larry Stanford. Motion carried. Dave Drew adjourned the meeting at 8:28 p.m.

Respectfully submitted,  
Karen Breunig  
Secretary

The next regular meeting will be on April 11, 2023 at 7:00 p.m.