

Charles B. Phillips Library District
Board Meeting Minutes
December 14, 2021

The Charles B. Phillips Public Library District Trustees met on Tuesday, December 14, 2021, in the library. The regular meeting was called to order at 7:00 p.m. by President Dave Drew. The secretary called roll. Dave Drew, Joshua Brown, Michael Merline, Mark Oldenburg, and Barb Sucich were present. Karen Breunig and Larry Stanford were absent. Lynette Heiden, library director was also present.

Public Comment: none

Minutes

Barb Sucich moved to approve the minutes of the regular meeting held on November 9, 2021, seconded by Michael Merline. Motion carried.

Treasurer's Report

The financial statements for November were filed for audit. Mark Oldenburg moved to pay the bills as presented. Michael Merline seconded the motion. The motion carried.

Director's Report: The director's report and library statistics (attached to this report) were presented and discussed.

Unfinished Business

Construction Activities: Andy Dogan via phone (Williams Architects), and Jason and John (SMC) were available to discuss bids, plumbing, PVE, and soil testing. Mark Oldenburg moved to approve additional soil testing to address lead content for a cost of no more than \$1500. Barb Sucich seconded the motion. The motion carried.

Audit: No information is available at this time.

Meeting Room Policy: Mark Oldenburg presented a draft of the proposed meeting room policy to be reviewed for discussion at the next meeting

Fund Raising: The sale of the plush animals in December raised \$875.

New Business None

Adjournment: Mark Oldenburg moved to adjourn the meeting, seconded by Michael Merline. Motion carried. Dave Drew adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Karen Breunig
Secretary

The next regular meeting will be on February 8, 2022 at 7:00 p.m.