

Charles B. Phillips Library District
Board Meeting Minutes
June 14, 2022

The Charles B. Phillips Public Library District Trustees met on Tuesday, June 14, 2022, in the library. The regular meeting was called to order at 7:23 p.m. by President Dave Drew. The secretary called roll. Dave Drew, Karen Breunig, Joshua Brown, Michael Merline, Mark Oldenburg, Larry Stanford and Barb Sucich were present. Lynette Heiden, library director was also present.

Public Comment: none

Minutes

Barb Sucich moved to approve the minutes of the regular meeting held on May 10, 2022, seconded by Joshua Brown. Motion carried. Joshua Brown moved to approve the minutes of the executive session held on May 10, 2022, seconded by Michael Merline. Motion carried.

Treasurer's Report

The financial statements for May were filed for audit. Michael Merline moved to pay the bills as presented. Larry Stanford seconded the motion. The motion carried.

Director's Report: The director's report and library statistics (attached to this report) were presented and discussed.

Unfinished Business

Community Room

Construction Bills: Larry Stanford moved to pay the construction bills as presented and draw on the bank loan in the amount of \$253,755.19 (SMC bill) and the remainder amount of \$23,580.90 from the construction account. Michael Merline seconded the motion. Roll Call Vote: Dave Drew, yes; Karen Breunig, yes; Joshua Brown, yes; Michael Merline, yes; Mark Oldenburg, yes; Larry Stanford, yes; Barb Sucich, yes. Motion carried.

Construction Progress: The configuration of the front of the building was discussed. Progress has been steady and remains on schedule.

Meeting Room Policy: The Meeting Room Policy was discussed. Revisions were made and approval will be on the July agenda.

Fine Free: Board members discussed the option of suspending fines as of July 1, 2022. Amending the library fine policy will be on the July agenda.

New Business

Working Budget 2022-2023: The working budget for 2022/23 was presented and discussed.

New Firewall: Barb Sucich moved to purchase the new firewall as presented and recommended, seconded by Mark Oldenburg. Motion carried.

Adjournment: Joshua Brown moved to adjourn the meeting, seconded by Michael Merline. Motion carried. Dave Drew adjourned the meeting at 8:36 p.m.

Respectfully submitted,
Karen Breunig
Secretary

The next regular meeting will be on July 12, 2022 at 7:00 p.m.