

Charles B. Phillips Library District
Board Meeting Minutes
April 12, 2022

The Charles B. Phillips Public Library District Trustees met on Tuesday, April 12, 2022, in the library. The regular meeting was called to order at 7:05 p.m. by President Dave Drew. The secretary called roll. Dave Drew, Karen Breunig, Joshua Brown, Michael Merline, Mark Oldenburg, Larry Stanford and Barb Sucich were present. Lynette Heiden, library director was also present.

Public Comment: none

Minutes

Mark Oldenburg moved to approve the minutes of the regular meeting held on March 8, 2022, seconded by Joshua Brown. Motion carried.

Treasurer's Report

The financial statements for February were filed for audit. Larry Stanford moved to pay the bills as presented. Mark Oldenburg seconded the motion. The motion carried.

Director's Report: The director's report and library statistics (attached to this report) were presented and discussed. Lynette added that 90 people have visited the library for the Library Road Trip to date. The sale of unneeded items has brought in over \$200. Lynette also said that patron numbers are almost back to pre-COVID numbers.

Unfinished Business

Community Room

Construction Bills: Mark Oldenburg moved to pay the construction bill in the amount of \$37,037.75, seconded by Joshua Brown. Roll Call Vote: Dave Drew, yes; Karen Breunig, yes; Joshua Brown, yes; Michael Merline, yes; Mark Oldenburg, yes; Larry Stanford, yes; Barb Sucich, yes. Motion carried.

Construction Progress: Progress of the construction process was discussed. The cost of adding a vestibule to the front door is \$100,000+.

Meeting Room Policy: The Meeting Room Policy was discussed. Action was tabled until the May meeting.

New Business

Prevailing Wage Ordinance: Barb Sucich moved to accept the Prevailing Wage Ordinance 2022/23-002 as presented, seconded by Michael Merline. Roll Call Vote: Dave Drew, yes; Karen Breunig, yes; Joshua Brown, yes; Michael Merline, yes; Mark Oldenburg, yes; Larry Stanford, yes; Barb Sucich, yes. Motion carried.

Adjournment: Joshua Brown moved to adjourn the meeting, seconded by Mark Oldenburg. Motion carried. Dave Drew adjourned the meeting at 8:14 p.m.

Respectfully submitted,

Karen Breunig
Secretary

The next regular meeting will be on May 10, 2022 at 7:00 p.m.