

Charles B. Phillips Library District
Board Meeting Minutes
July 13, 2021

The Charles B. Phillips Public Library District Trustees met on Tuesday, July 13, 2021, in the library. The regular meeting was called to order at 7:00 p.m. by President Dave Drew. The secretary called roll. Dave Drew, Karen Breunig, Michael Merline, and Mark Oldenburg, Larry Stanford and Barb Sucich were present. Joshua Brown was absent. Lynette Heiden, library director was also present.

Public Comment: none

Minutes

Mark Oldenburg moved to approve the minutes of the regular meeting held on June 8, 2021, seconded by Barb Sucich. Motion carried.

Treasurer's Report

The financial statements for June were filed for audit. Michael Merline moved to pay the bills as presented. Larry Stanford seconded the motion. The motion carried.

Director's Report: The director's report and library statistics (attached to this report) were presented and discussed. Lynette also reported that the Per Capita Grant of \$4643.30 has been awarded to the library. All information for the Construction Grant has been finalized.

Unfinished Business

USDA Loan: The USDA will be informed that we have secured financing elsewhere and withdraw our request for the loan.

Construction Manager: Representatives from SMC presented the process of construction management and answered questions. A contract will be drawn up before the August meeting.

New Business

Audit: An audit was discussed. A decision was table until the next meeting.

Other: Rob Winner, a resident of Newark, has offered to photo journal the progress of the library addition.

Adjournment: Mark Oldenburg moved to adjourn the meeting, seconded by Larry Stanford. Motion carried. Dave Drew adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Karen Breunig
Secretary

The next regular meeting will be on August 17, 2021 at 7:00 p.m.