

Charles B. Phillips Library District
Board Meeting Minutes
June 8, 2021

The Charles B. Phillips Public Library District Trustees met on Tuesday, June 8, 2021, in the library. The regular meeting was called to order at 7:01 p.m. by President Dave Drew. The secretary called roll. Dave Drew, Karen Breunig, Joshua Brown, Michael Merline, and Mark Oldenburg were present. Larry Stanford and Barb Sucich were absent. Lynette Heiden, library director was also present.

Public Comment: none

Minutes

Mark Oldenburg moved to approve the minutes of the regular meeting held on May 11, 2021, seconded by Michael Merline. Motion carried. Michael Merline moved to approve the minutes of the May 23, 2021 special meeting, seconded by Mark Oldenburg. Motion carried.

Treasurer's Report

The financial statements for May were filed for audit. Michael Merline moved to pay the bills as presented. Joshua Brown seconded the motion. The motion carried.

Director's Report: The director's report and library statistics (attached to this report) were presented and discussed.

Unfinished Business

Bank Loan: The papers for the bank loan will be signed on June 24, 2021.

Williams Architects Bill: Mark Oldenburg moved to pay the Williams Architects bill as presented (\$150.46), seconded by Joshua Brown. Motion carried.

Construction Manager: Tabled until the bank loan is signed.

New Business

Signers on All Bank Accounts: Mark Oldenburg moved that as of June 8, 2021, the following library trustees are designated to sign all current and future bank accounts with the Heartland Bank and Trust Company: Merle David Drew, Barbara Sucich, Michael Merline. Karen Breunig seconded the motion. Roll Call Vote: Dave Drew, yes; Karen Breunig, yes; Joshua Brown, yes; Michael Merline, yes; Mark Oldenburg, yes. The motion carried.

Non-resident Fees: There will be no change in non-resident fees.

Working Budget: The working budget for 21/22 was presented, reviewed, and discussed.

Staff Raises: Mark Oldenburg moved to give staff employees a 4% wage increase, seconded by Joshua Brown. Motion carried. Michael Merline abstained.

Adjournment: Joshua Brown moved to adjourn the meeting, seconded by Michael Merline. Motion carried. Dave Drew adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Karen Breunig
Secretary

The next regular meeting will be on July 13, 2021 at 7:00 p.m.