

Charles B. Phillips Library District
Board Meeting Minutes
March 9, 2021

The Charles B. Phillips Public Library District Trustees met on Tuesday, March 9, 2021, in the library. The regular meeting was called to order at 7:00 p.m. by President Dave Drew. The secretary called roll. Dave Drew, Karen Breunig, Michael Merline, Mark Oldenburg, and Larry Stanford, and Barb Sucich were present. Joshua Brown arrived late. Lynette Heiden, library director was also present.

Public Comment: none

Minutes

Barb Sucich moved to approve the minutes of the regular meeting held on February 9, 2021, seconded by Michael Merline. Motion carried. Mark Oldenburg moved to approve the minutes of the February 24, 2021 special meeting as corrected, seconded by Larry Stanford. Motion carried.

Treasurer's Report

The financial statements for February were filed for audit. Larry Stanford moved to pay the bills as presented. Mark Oldenburg seconded the motion. The motion carried.

Director's Report: The director's report and library statistics (attached to this report) were presented and discussed.

Unfinished Business

PMA - Bonds/USDA Loan/Bank Loan: The bond sale has not progressed at this time. Investors contacted wanted to see an audit which the library could not provide. (An audit would cost between \$3,000 - \$6,000. After discussion, no action was taken.) The USDA loan is progressing, but slowly. Barb and Dave will consult with Heartland Bank to see what can be offered.

Williams Architects - Andy Dugan - additional bill: Michael Merline moved to pay Williams Architects \$3699.78. Mark Oldenburg seconded the motion. The motion carried. Andy was not available to give us an update.

Village of Newark Bill: Joshua Brown moved to pay the Village of Newark (EEI) \$1007.50 for the engineer's meeting attendance. Mark Oldenburg seconded the motion. Motion carried.

Construction Manager: Discussion and selection concerning a construction manager was tabled.

New Business

Date for Public Meeting: A public hearing will be held on March 29, 2021 at 7:00 p.m. for the purpose of informing the public about the community room addition. This is a requirement for the USDA loan.

Adjournment: Michael Merline moved to adjourn the meeting, seconded by Larry Stanford. Motion carried. Dave Drew adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Karen Breunig
Secretary

The next regular meeting will be on April 13, 2021 at 7:00 p.m.